

# ScholarFlight Hub



## INTERNATIONAL

*Students Guide On*

## ADMISSIONS & SCHOLARSHIP CHECKLIST

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**Check Your Readiness to Start  
Your Admission & Scholarship Applications**

We don't just help you apply, we prepare you to be competitive enough to win admissions, scholarships, and visas



# INTERNATIONAL ADMISSIONS & SCHOLARSHIP PREPARATION CHECKLIST

## Before You Start Applying

Use this checklist to assess your readiness and ensure you have the key documents, information, and preparations commonly required for international admissions and scholarship applications. This checklist helps you assess readiness. For personalized guidance, ScholarFlight Hub provides professional support services.

## 1. PERSONAL INFORMATION

- Valid Passport (or plan to obtain one)
- Professional Email Address
- Updated Phone Number
- Current Residential Address
- Emergency Contact Information
- LinkedIn Profile (Recommended)

## 2. ACADEMIC DOCUMENTS

- Academic Transcripts
- Degree Certificate (if graduated)
- Academic Result Slip (if awaiting certificate)
- Student ID (if currently enrolled)
- Academic Awards and Honors
- Certified Copies of Documents (where required)

## 3. CURRICULUM VITAE (CV) / RESUME

- Updated Academic CV
- Educational Background Included

Website: [www.scholarflight.netlify.app](http://www.scholarflight.netlify.app)

Email: [scholarflight25@gmail.com](mailto:scholarflight25@gmail.com)

YouTube: <https://www.youtube.com/@ScholarFlight-Hub>

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- Work Experience Included
- Leadership Experience Included
- Volunteer Activities Included
- Relevant Skills Included
- Achievements and Awards Included

#### **4. APPLICATION WRITING PREPARATION**

- Draft Statement of Purpose (SOP)
- Personal Statement Draft
- Study Plan (if required)
- Research Proposal (for research-based programs)
- Scholarship Essay Drafts
- Career Goals Clearly Defined
- Academic Goals Clearly Defined

#### **5. RECOMMENDATION LETTER PREPARATION**

- Identified Potential Referees
- Academic Referees Contacted
- Professional Referees Contacted (if applicable)
- Referees Informed Early
- Referee Contact Details Available

#### **6. EXPERIENCE & COMPETITIVENESS PROFILE**

- Leadership Experience
- Volunteer Experience
- Community Service Activities
- Internship Experience
- Professional Work Experience
- Research Experience (if applicable)
- Extracurricular Activities
- Relevant Certifications

## 7. LANGUAGE PROFICIENCY PREPARATION

- IELTS Requirements Checked
- TOEFL Requirements Checked
- Duolingo English Test Requirements Checked
- Test Registration Plan Prepared
- Test Preparation Resources Identified
- Target Score Established

## 8. SCHOLARSHIP & UNIVERSITY RESEARCH

- Target Countries Identified
- Target Universities Identified
- Target Programs Identified
- Scholarship Opportunities Identified
- Eligibility Requirements Reviewed
- Application Deadlines Recorded
- Application Calendar Created

## 9. FINANCIAL PREPARATION

- Estimated Application Costs Reviewed
- Test Registration Costs Reviewed
- Visa Application Costs Reviewed
- Funding Sources Identified
- Financial Documents Prepared (if required)

## 10. VISA PREPARATION

- Visa Requirements Reviewed
- Passport Validity Confirmed
- Financial Evidence Requirements Understood
- Visa Documentation Checklist Reviewed
- Interview Preparation Plan Created

## 11. APPLICATION READINESS CHECK

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- All Required Documents Available
- Documents Properly Named and Organized
- Applications Reviewed Before Submission
- Deadlines Double-Checked
- Backup Copies Saved
- Final Submission Plan Prepared

## READINESS SCORE

Count the number of boxes checked:

### **0–20 Checked: Early Preparation Stage**

You need additional preparation before applying.

### **21–40 Checked: Developing Candidate**

You have started preparing but still have important gaps to address.

### **41–55 Checked: Application Ready**

You are in a strong position to begin applications.

### **56+ Checked: Highly Prepared Candidate**

You have completed most of the common requirements for international admissions and scholarship applications.

## SCHOLARSHIP SUCCESS REMINDER

Scholarships are competitive, not impossible. The difference between successful and unsuccessful applicants is often strategy, preparation, and presentation.

### NEED PERSONALIZED SUPPORT?

ScholarFlight Hub provides:

- Profile Assessment
- University & Scholarship Matching
- SOP & CV Support
- Essay & Document Review
- Standardized Test Coaching
- Visa Interview Coaching
- Application & Submission Support



## SCHOLARFLIGHT HUB (SFH)

*We don't just help you apply; we prepare you to be competitive enough to win.*

### NEED HELP?

Book Consultation or Contact Us:

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